

**Information for Vessel Documentation**  
**To: Dona Jenkins Maritime Document Service, Inc.**  
**Email: info@donajenkins.com ~ or ~ Fax: 619-223-1002**

**Broker:** \_\_\_\_\_ Brokerage \_\_\_\_\_

Email: \_\_\_\_\_ Ph. #: \_\_\_\_\_

Request for USCG Documentation  or State Registration

Order Abstract or DMV Search: YES  NO  - Documentation fees will be paid by: Broker  Buyer  Other

USCG Official # or State Reg. # \_\_\_\_\_ Hull ID #: \_\_\_\_\_

Current Vessel Name: \_\_\_\_\_ New Vessel Name: \_\_\_\_\_

Current Hailing Port: \_\_\_\_\_ New Hailing Port: \_\_\_\_\_

**Seller(s) Name(s):** \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Payoff Bank: \_\_\_\_\_ Account #: \_\_\_\_\_

**Buyer(s) Name(s):** \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Or: Tax ID#: \_\_\_\_\_ Are all Buyers U.S. Citizens? Yes  No

**New Lender Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip \_\_\_\_\_

Amount Financed: \$ \_\_\_\_\_ New Vessel Location: \_\_\_\_\_

Mortgage/Note to be dated: \_\_\_\_\_ Recreational  or Commercial

**Trade-In** (if applicable):

Vessel Name: \_\_\_\_\_

Official # or State Reg. #: \_\_\_\_\_

Lien Holder for Trade-In: \_\_\_\_\_

If a tender/trailer is included in purchase, will we be handling the DMV paperwork? Yes  No

Additional fees will apply.

Tender/Dinghy/Trailer Reg. #: \_\_\_\_\_

Hull/VIN#: \_\_\_\_\_

We must have copies of the Certificate of Documentation and/or State Certificate of Ownership and/or Builder's Certificate and MSO Approval letter from Lender (if applicable).

NOTE: We must have all of the above information before we can send a letter to the LENDER to okay funding.